

Board of Selectman
November 18, 2013

THESE MOTIONS ARE SUBJECT TO APPROVAL BY BOARD OF SELECTMEN

minutes to follow

The Board of Selectmen held a regular meeting Monday, November 18, 2013 in the Council Chamber of the Municipal Center, Newtown. First Selectman Llodra opened the meeting at 7:30 pm.

PRESENT: First Selectman Llodra, Selectman William F.L Rodgers, Selectman James Gaston, Sr.

ALSO PRESENT: Finance Director Robert Tait, Director of Land Use George Benson, Director of Economic & Community Development Elizabeth Stocker, Anne Alzapiedi, Elizabeth Rallo, Joni Capoccitti and Martha Poulter of GE, fifty members of the public and four members of the press.

CALL TO ORDER: First Selectman called the regular meeting of the Board of Selectman to order at 7:30pm.

VOTER PARTICIPATION: none.

ACCEPTANCE OF THE MINUTES: Selectman Gaston moved to accept the regular meeting minutes of October 21, 2013. Selectman Rodgers seconded for discussion. There was discussion of a representative of the Board of Selectmen going to presentations by the Conservation Commission under unfinished business, item #1, POCD. Under new business, item #1, Westport Resources *investment* is inserted after 'pension' in the second sentence. The word "base" was corrected to *basis* two times in the fifteenth sentence. In the eighteenth sentence *rate of return* is inserted before the word "assumption" and *to 7.5* is inserted after "25 basis points". Selectman Rodgers asked questions on internal staffing. There was discussion about the configuration of a building to accommodate future growth relative to item #5 under new business, Newtown Parent Connection. Under Add to Agenda, at the top of page three, strike *demolition of the existing playground area at*" and add the word "project" after Dickinson Park. Selectman Gaston moved to accept the minutes of October 21, 2013 subject to suggested amendments. Selectman Rodgers seconded. All in favor.

FINANCE DIRECTOR REPORT: none.

ADD TO AGENDA: Selectman moved to add to the agenda as item number 12 under new business discussion and possible action on Master Municipal Agreement for Construction Projects. Selectman Gaston seconded. All in favor.

NEW BUSINESS:

Discussion and possible action:

1. **Newtown Parent Connection Lease:** this item will be acted on at the next Selectmen meeting.
2. **Hawleyville Sewer Project Update:** no action.
3. **Discussion on Church Hill Road:** no action.
4. **Open Space Resolution:** Selectman Rodgers move the acceptance of the recommendations of the updated 2013 Fairfield Hills Master Plan to recommend to the Planning and Zoning Commission that the High Meadow and East Meadow in Fairfield Hills, as depicted on certain maps #1 and #2 entitled "Limited Property Survey prepared for Town of Newtown, Mile Hill Road, Newtown, Connecticut", dated July 1, 2013, be declared open space in perpetuity. Selectman Gaston seconded. All in favor.
5. **Transfer:** Selectman Rodgers moved the \$13,000 transfer from Contingency to Capital. Selectman Gaston seconded. All in favor. (att.)
6. **Transfer:** Selectman Rodgers moved the \$7,151 transfer from Contingency to Salaries & Wages – Full Time. Selectman Gaston seconded. All in favor (att.)

Rec'd. for Record 11-20-2013
Town Clerk of Newtown 3:45pm
Debbie Aurdia Halstead

7. **Transfer:** Selectman Gaston moved the \$2,000 transfer from Contingency to Salaries & Wages – Full Time. Selectman Rodgers seconded. All in favor. (att.)
8. **Appointments/Reappointments:** Selectman Rodgers moved the appointments as noted in attached memo dated November 18, 2013. (att.) Selectman Gaston seconded. All in favor.
9. **Driveway Bond Release:** Selectman Rodgers moved the release of three driveway bonds, each for \$1,000 to David French & Sons for Fallen Leaf Lane, M19, B6, L1.4, another for HRT Construction, LLC for Jet Brook Rd., M33, B5, L19 and the last for Anthony Genovese for The Old Road, M16, B2, L19. Selectman Gaston seconded. All in favor.
10. **Tax Refunds:** Selectman Gaston moved tax refund No. 6 in the amount of \$6,267.61 and tax refund No. 7 in the amount of \$3,501.75. Selectman Rodgers seconded. All in favor.
11. **Meeting Dates:** Selectman Rodgers moved the meeting calendar for 2014. (att.) Selectman Gaston seconded. All in favor.
12. **Master Municipal Agreement:** Selectman Rodgers resolved that the Honorable E. Patricia Llodra, First Selectman, is hereby authorized to sign the Agreement entitled “Master Municipal Agreement for Construction Projects”. Selectman Gaston seconded. All in favor.

VOTER COMMENTS: none.

ANNOUNCEMENTS: none.

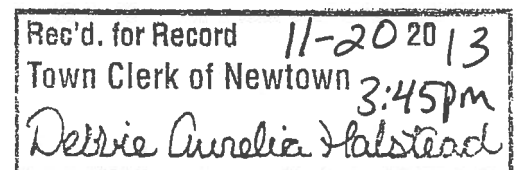
EXECUTIVE SESSION: Selectman Rodgers moved to enter executive session to discuss personnel. Selectman Rodgers seconded. All in favor. Atty. Grogins, Atty. Frank, Police Commissioners Viadero & Budd and Chief Kehoe were invited to attend. Executive session was entered into at 9:30 pm and returned to regular session at 9:00 pm no motion.

ADJOURNMENT: Having no further business the Board of Selectmen adjourned their regular meeting at 9:40pm.

Respectfully submitted,

Susan Marcinek
Susan Marcinek, Clerk

Attachments: transfers, appointments, 2014 meeting calendar



**TOWN OF NEWTOWN
APPROPRIATION (BUDGET) TRANSFER REQUEST**

FISCAL YEAR 2013 - 2014 DEPARTMENT Public Works DATE 7/29/13

	Account	Amount	
FROM:	<u>1-101-20-570-5899-0000CONTINGENCY</u>	<u>13,000.00</u>	USE NEGATIVE AMOUNT
	.		
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	.		
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	.		
	.		
TO:	<u>1-101-13-500-5749-0000CAPITAL</u>	<u>13,000.00</u>	USE POSITIVE AMOUNT
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REASON: CHAIN LINK FENCE FOR 28A GLEN ROAD
Remove public liability from access to a hazardous site now under town control.

AUTHORIZATION:

(1) DEPARTMENT HEAD	<u><i>Fred Henley</i></u>	date: <u>11/4/13</u>
(2) FINANCE DIRECTOR	<u><i>Bob Tatt</i></u>	
(3) SELECTMAN	_____	
(4) BOARD OF SELECTMEN	_____	
(5) BOARD OF FINANCE	_____	
(6) LEGISLATIVE COUNCIL	_____	

AUTHORIZATION SIGN OFF

FIRST 335 DAYS >>>>WITH IN A DEPT.>>>>LESS THAN \$50,000>>>> (1), (2) & (3) SIGNS OFF; MORE THAN \$50,000>>>> (1), (2), (3) & (5)
>>>>ONE DEPT TO ANOTHER>>>>LESS THAN \$200,000>>>>ALL EXCEPT (6); MORE THAN \$200,000>>>>ALL SIGN OFF

AFTER 335 DAYS >>>>(1), (2), (3), (5) & (6) ANY AMOUNT FROM CONTINGENCY>>>> ALL SIGN OFF

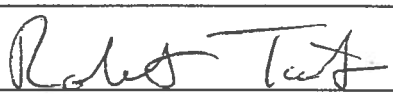
**TOWN OF NEWTOWN
APPROPRIATION (BUDGET) TRANSFER REQUEST**

FISCAL YEAR 2013 - 2014 DEPARTMENT Finance DATE 11/12/13

	<u>Account</u>	<u>Amount</u>	
FROM:	<u>1-101-20-570-5899-0000CONTINGENCY</u>	<u>(7,151.00)</u>	USE NEGATIVE AMOUNT
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	.		
	.		
TO:	<u>1-101-11-100-5110-0000SALARIES & WAGES - FULL TIME</u>	<u>7,151.00</u>	USE POSITIVE AMOUNT
	.		
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	.		
	.		

REASON: TO INCREASE THE FIRST SELECTMAN'S SALARY PER THE LEGISLATIVE COUNCIL. ANNUAL SALARY GOES FROM \$97,333 TO \$104,484.

AUTHORIZATION: date: _____

<input type="checkbox"/> (1) DEPARTMENT HEAD		
<input checked="" type="checkbox"/> (2) FINANCE DIRECTOR		<u>11/12/13</u>
<input type="checkbox"/> (3) SELECTMAN		
<input type="checkbox"/> (4) BOARD OF SELECTMEN		
<input type="checkbox"/> (5) BOARD OF FINANCE		
<input type="checkbox"/> (6) LEGISLATIVE COUNCIL		

AUTHORIZATION SIGN OFF

FIRST 335 DAYS >>>>WITH IN A DEPT.>>>>LESS THAN \$50,000>>>> (1), (2) & (3) SIGNS OFF; MORE THAN \$50,000>>>> (1), (2), (3) & (5)
 >>>>ONE DEPT TO ANOTHER>>>>LESS THAN \$200,000>>>>ALL EXCEPT (6); MORE THAN \$200,000>>>>ALL SIGN OFF

AFTER 335 DAYS >>>>(1), (2), (3), (5) & (6) ANY AMOUNT FROM CONTINGENCY>>>> ALL SIGN OFF

PAYROLL CHANGE NOTICE

TO: PAYROLL DEPARTMENT

Please enter the following change(s) in your records to take effect on 12/1/13

Employee Pat Llodra

Department First Selectman

	<u>FROM</u>	<u>TO</u>
<u>JOB</u>	_____	_____
<u>RATE</u>	_____	<u>\$104,484</u>
<u>OTHER</u>	_____	_____

<input type="checkbox"/> Hired	<input type="checkbox"/> Probationary Period Completed
<input type="checkbox"/> Re-hired	<input type="checkbox"/> Re-evaluation of existing job
<input type="checkbox"/> Promotion	<input type="checkbox"/> Resignation
<input type="checkbox"/> Demotion	<input type="checkbox"/> Retirement
<input type="checkbox"/> Transfer	<input type="checkbox"/> Discharge
<input type="checkbox"/> Merit Increase	<input type="checkbox"/> Short Term Disability
	<input type="checkbox"/> Long Term Disability
<input type="checkbox"/> Other <u>As per Legislative Council</u>	

Requested by *Charles McRoss* Date: 10/31/13

Accepted by *[Signature]* Date: 10/31/13
P. Llodra

cc: Financial Director (2)
Department Head

104 484
< 97,333 >

7,151

BOARD OF SELECTMEN – November 18, 2013

APPOINTMENT

C.H. Booth Library Board of Trustees

(R) Robert Geckle, 35 Queen Street, Newtown

to fill a vacancy to expire 7/1/15

Commission on Aging, alt.

(R) John s. Boccuzzi, Sr., 61 Queen Street, Newtown

to fill a vacancy to expire 1/6/15

Conservation Commission

(D) Karlyn Sturmer, 22 Old Green Road, Sandy Hook

to fill a vacancy to expire 12/31/15

**Announce: Pension Committee, open and can be filled the first meeting or January.
(Frank Krasowski has indicated he does not seek re-appointment.)**

Newtown Municipal Center
3 Primrose Street
Newtown, Connecticut 06470
Tel. (203) 270-4201
Fax (203) 270-4205
first.selectman@newtown-ct.gov
www.newtown-ct.gov



E. Patricia Llodra
First Selectman

TOWN OF NEWTOWN

OFFICE OF THE FIRST SELECTMAN

2014 Meeting Schedule

The Newtown **Board of Selectman** will hold meetings at 7:30 pm in the Council Chamber at the Newtown Municipal Center, 3 Primrose Street, Newtown, CT as follows:

Monday	January 6
Wednesday	January 22
Wednesday	January 29
Monday	February 3
Tuesday	February 18 (Monday is a holiday)
Monday	March 3
Monday	March 17
Monday	April 7
Monday	April 21
Monday	May 5
Monday	May 19
Monday	June 2
Monday	June 16
Monday	July 7
Monday	August 18
Tuesday	September 2 (Monday is a holiday)
Monday	September 15
Monday	October 6
Monday	October 20
Monday	November 3
Monday	November 17
Monday	December 1
Monday	December 15
Monday	January 5, 2015
Tuesday	January 20, 2015 (Monday is a holiday)